



# just-docs

*Manage your Documents*

*Store Documents.*

*Deep search Documents.*

# The Problem

Contracts, Purchase Orders, Invoices, Quotations, User Manuals, Customer support records, Student records, Shipping Documents...

In this digital era everything is in a digital Document – File.

Overtime Organizations accumulate 100s and 1000s of Digital Documents which spread across various media – Personal Computers, USB Drives, Cloud Drives and etc.

Some are lost and eventually forgotten.

# The Problem

When it is time to retrieve Documents, it entirely depends on one's ability to remember and recollect the location and relevance of those Documents.

This is not only inefficient but some times quite challenging.

Ad-hoc storage of Files makes retrieval harder and will only add to the problems.

# The Solution

What if you could store 100s and 1000s of your precious digital Assets systematically in a central location and search their contents in a matter of sub-second?

- What if you could maintain and search existing Documents while preparing a Contract or a Sales Quote in less than a second?
- What if you could maintain and retrieve a complete support history of a Customer in sub-second?
- What if you could maintain and pull up Student's record in milliseconds ?

# The Solution

Documents/ Files are priceless digital Assets of an Organization and needs management in terms of systematic storage and quick retrieval.

Systematic management of digital Assets imparts incremental, direct and significant benefits overtime. It positively impacts the way an Organization performs.

**just-docs** helps you do just that.

# The Solution

- **just-docs** helps Organizations store their digital Assets in a central location and build a knowledge base that lasts years.
- **just-docs** helps Organizations find relevant Documents in a jiffy!
- Whether you are looking to grow your Organization or improve the prevalent practices in your Organization or cut costs and augment your existing System, **just-docs** will surely play its part.

Try **just-docs** free of cost with 75 Documents of your choice and see how it works.

# Technical Details

- With **just-docs** all your digital Assets remains with you. You don't have to store your digital Assets on a third party Internet Application service. Thus the security and transparency associated with your Data is assured.
- **just-docs** can either be hosted on your premise or on the Cloud.
- Other than simple term and phrase searches, **just-docs** supports fuzzy search, proximity search and, searching with Boolean operators and groupings in order to find relevant Candidates easily and accurately.
- With a supported Web Browser, multiple users can simultaneously use **just-docs** from anywhere on the Network.
- Refer just-docs User guide here: <http://www.ellipsys.in/just-docs/just-docs.html>

# just-docs use cases

Few use cases for just-docs are:

- Store and search quotations with specific products.
- Store and search Documents with specific contractual terms.
- Store and search support history of Customers.
- Store and search Resumes – HR Consultancy/ Recruitment firms.
- Store and search Product manuals and User guides provided in PDF format.
- Store and search Technical articles, dissertations and etc.
- Educational institutions: Manage Student history.
- Archive E-Mails (.eml files) and search through them.



# Connect with us

Visit our Website <http://www.ellipsys.in/just-docs.html>

Call (+91) 95133 99962

E-Mail us @ [ellipsys@outlook.in](mailto:ellipsys@outlook.in), [info@ellipsys.in](mailto:info@ellipsys.in)

**Connect with us to get Download links for trial edition.**

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